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WELCOME TO UMW

IN THIS SECTION:

- Calendar with Red-Letter Dates
- Contacts
- EagleOne Card
- EagleNet Portal
- Technology
Congratulations on your decision to join the University of Mary Washington, a place where you will juggle rigorous academics with a rich array of extracurricular activities. We look forward to welcoming you in January to your new home away from home.

This book contains a checklist of important, time-sensitive information that will serve as your guide over the next several months. Please pay close attention to the deadlines!

As of November 8, 2012, you will be connected to a whole new world. At that time, you can go online to retrieve your UMW NetID and password.

For continuing updates, go to EagleNet.umw.edu. There you will be able to access your UMW email, find academic advising information, register for classes, and learn even more about UMW.

If you do not have access to a computer...

We prefer that you return your completed forms by email. If you do not have access to a computer and need paper copies of forms and contracts, please call the appropriate office and return the requested information to that department.
Calendar Red-Letter Dates

All forms to become a UMW student can be completed and submitted by email with one exception: All incoming full-time students, whether residential or commuting, are required to submit to the Health Center by Jan. 2, 2013, a completed Health History, Tuberculosis Screening, and Immunization Record Form signed by a health care provider. For more information and to download the form, please see “New Students” at students.umw.edu/healthcenter, or call the Health Center at 540/654-1040.

CHECKLIST:
☐ Application for Housing Accommodation to Disability Resources Nov. 7, 2012
☐ NetID Available Online Nov. 8
☐ Housing & Dining Services Agreement (available on EagleNet) Nov. 8
☐ New Student Advising Begins Jan. 2, 2013
☐ Student Scholarship Application Form Jan. 15
☐ Health History, Tuberculosis Screening, Immunization Record Forms Jan. 2, 2013
☐ Emergency contact information in EagleNet Jan. 4
☐ NCAA Intercollegiate Athletic Form Jan. 7
☐ Final Grades or Transcripts Jan. 10
☐ Move-In Day (residential students) and Orientation Jan. 11
☐ Check-In Day (commuters) and Orientation (all students) Jan. 12
☐ Orientation (all new students) Jan. 15
☐ Parent and Family Information Form Jan. 15

ACADEMIC CALENDAR
Transfer Student Registration Dec. 10 (begins)
First-Year Student Registration Dec. 12 (begins)
Schedule Adjustment Period (new students) Dec. 12, 2012-Jan. 18, 2013
Residence Halls Open (new students) Jan. 11
Residence Halls Open (returning students) Jan. 13
Classes Begin Jan. 14
Last Day to Add Courses Jan. 18
Course-Drop Deadline (without a “W” grade) Feb. 1
*Spring Break Mar. 1 (5 p.m.) - March 10
Advising Period Mar. 11-22
Individual Course Withdrawal Deadline Mar. 15
Advance Registration Mar. 25 - Apr. 5
Multicultural Fair Apr. 13
Classes End/Last Day to Withdraw from UMW Apr. 26
Reading Days Apr. 27-28
Final Exams Apr. 29 - May 3
Commencement May 11
Residence Halls Closed May 4 (except for graduates)

*Residence halls close for Spring Break (except Eagle Landing)
Questions regarding the contents of this book or any other areas of the University should be directed to the following offices.

<table>
<thead>
<tr>
<th>Office</th>
<th>Phone/Fax</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Information</td>
<td>654-1000</td>
<td>umw.edu</td>
</tr>
<tr>
<td>Academic Services</td>
<td>654-1010</td>
<td>academics.umw.edu/academicservices</td>
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<tr>
<td>Admissions</td>
<td>654-2000</td>
<td>admissions.umw.edu</td>
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<tr>
<td>Athletics</td>
<td>654-1039</td>
<td>athletics.umw.edu</td>
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<td>Bookstore</td>
<td>654-1017</td>
<td><a href="http://www.umw.edu/bookstore">www.umw.edu/bookstore</a></td>
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<tr>
<td>Business Services</td>
<td>654-1009</td>
<td>adminfinance.umw.edu/business-services</td>
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<tr>
<td>Campus Recreation</td>
<td>654-1732</td>
<td>students.umw.edu/recreation</td>
</tr>
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<td>Career Services</td>
<td>654-1022</td>
<td>academics.umw.edu/careerservices</td>
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<tr>
<td>Cashier’s Office</td>
<td>654-1251 or 1247</td>
<td>adminfinance.umw.edu/cashier</td>
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<tr>
<td>Center for International Education</td>
<td>654-1434 or 1870</td>
<td>academics.umw.edu/international</td>
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<tr>
<td>Community Service</td>
<td>654-1122</td>
<td>coar.umwblogs.org</td>
</tr>
<tr>
<td>Copy Center</td>
<td>654-1935</td>
<td>adminfinance.umw.edu/copies</td>
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<tr>
<td>Counseling and Psychological Services</td>
<td>654-1053</td>
<td>students.umw.edu/caps</td>
</tr>
<tr>
<td>Dining Services</td>
<td>654-1928</td>
<td>umwdining.com</td>
</tr>
<tr>
<td>Disability Resources</td>
<td>654-1266</td>
<td>academics.umw.edu/disability</td>
</tr>
<tr>
<td>EagleNet Portal</td>
<td>654 -2255</td>
<td>eaglenet.umw.edu/default.aspx</td>
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<tr>
<td>EagleOne ID Center</td>
<td>654-1005</td>
<td>adminfinance.umw.edu/eagleone</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>654-2468</td>
<td>adminfinance.umw.edu/financialaid</td>
</tr>
<tr>
<td>Health Center</td>
<td>654-1040 or 1077</td>
<td>students.umw.edu/healthcenter</td>
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<tr>
<td>IT Help Desk</td>
<td>654-2255</td>
<td>technology.umw.edu/helpdesk</td>
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<tr>
<td>Libraries</td>
<td>654-1125</td>
<td>libraries.umw.edu</td>
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<td>Multicultural Center</td>
<td>654-1044 or 1782</td>
<td>students.umw.edu/multicultural</td>
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<td>Parking Management</td>
<td>654-1129</td>
<td>adminfinance.umw.edu/parking</td>
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<td>Post Office</td>
<td>654-1049</td>
<td>adminfinance.umw.edu/mail</td>
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<tr>
<td>Registrar</td>
<td>654-1063</td>
<td>academics.umw.edu/registrar</td>
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<tr>
<td>Residence Life</td>
<td>654-1058 or 1527</td>
<td>students.umw.edu/residencelife</td>
</tr>
<tr>
<td>Speaking Center</td>
<td>654-1347</td>
<td>academics.umw.edu/speaking/speaking-center</td>
</tr>
<tr>
<td>Student Accounts</td>
<td>654-1250 or 1289</td>
<td>adminfinance.umw.edu/studentaccounts</td>
</tr>
<tr>
<td>Student Activities &amp; Engagement</td>
<td>654-1061</td>
<td>students.umw.edu/studentactivities</td>
</tr>
<tr>
<td>Student Employment</td>
<td>654-2468 or 1685</td>
<td>adminfinance.umw.edu/financialaid</td>
</tr>
<tr>
<td>Study Skills</td>
<td>654-1010</td>
<td>academics.umw.edu/academicservices/schedules/study-skills-workshops</td>
</tr>
<tr>
<td>Tutoring</td>
<td>654-1010</td>
<td>academics.umw.edu/academicservices/tutoring-services/</td>
</tr>
<tr>
<td>University Hotline</td>
<td>654-2424</td>
<td>umw.edu/police</td>
</tr>
<tr>
<td>University Police</td>
<td>654-1025</td>
<td>umw.edu/police</td>
</tr>
<tr>
<td><strong>Emergency</strong></td>
<td><strong>4444</strong></td>
<td>From Fredericksburg campus phones only</td>
</tr>
<tr>
<td></td>
<td></td>
<td>From cell, dial 540/654-4444</td>
</tr>
<tr>
<td>Writing Center</td>
<td>654-1036</td>
<td>academics.umw.edu/writing-fredericksburg</td>
</tr>
</tbody>
</table>
EagleNet Portal

The EagleNet Portal is your way to stay connected with what’s happening at UMW. The screenshot below illustrates where to find specific information in the EagleNet Portal. Just click on “My University Resources” to access these student portal pages.

Regularly accessing the EagleNet Portal at eaglenet.umw.edu to check for announcements is essential.
EagleOne Card

Your official UMW identification card is called the EagleOne card. Stop by the EagleOne Card Center in Lee Hall to have your photo taken and receive your card. Visit the EagleOne Card website for more details.

The card has a myriad of uses on campus and should be carried at all times to...

- gain access to your residence hall, the fitness center, gym, and numerous campus events
- borrow books from the Simpson Library, pay library fees
- use in the campus dining facilities and check meal plan and balance information
- use as a debit card to your EagleOne account (activated with an initial deposit of $25 or more)
- use for purchases at the UMW Bookstore, Copy Center, Post Office, Health Center, Klein Theatre, all dining operations and University Tennis Center
- in vending machines for snacks, drinks, and laundry
- for public copiers and printing at campus computer labs
- for purchases from participating off-campus merchants
- for admission to events

Funds can be added to your EagleOne account 24/7 online (the EagleOne Card website), by mail, and at the Cashier’s Office and at the EagleOne Card Center, both in Lee Hall. With the EagleOne card, you won’t need to carry cash, write checks, or use a bank credit card anywhere you see the EagleOne logo.

If you lose your card...

All lost cards should be invalidated immediately by deactivating the card online or reporting the loss in person at the EagleOne Card Center during regular business hours. On evenings and weekends, you may report a lost card at the UMW Police Office. Replacement cards are available for a fee at the EagleOne Card Center.
Technology

Students are encouraged to bring laptop computers to take advantage of mobile computing. UMW provides wireless network connectivity in all buildings on campus, and there are more than 24 computer labs equipped with computers and printers.

The Department of Information Technologies posts information for incoming students at technology.umw.edu/new. This includes information on getting connected to the UMW academic network, your NetID and Password, as well as information on Canvas - our Learning Management System. Further info on connecting mobile devices, UMW network policies, and best practices is also included. The UMW Bookstore website, umw.edu/bookstore, provides links to vendors who offer computers at an educational discount.

On move-in day and throughout the year, IT Help Desk staff are available to assist students connecting to the network and other technology issues. Contact the IT Help Desk via email at helpdesk@umw.edu, phone at 540/654-2255 or online at technology.umw.edu/helpdesk. Check the Help Desk web page for current hours. Unfortunately, the Help Desk is not equipped to provide hardware repair services for student computers.

UMW has partnered with Apogee to provide network services in student residence halls (ResNet). These services include wired and wireless internet access, cable TV and 24-hour student support. Optional services like digital phone service or faster internet connections are available for an additional fee. To learn more about Apogee’s services, visit myresnet.com/support. If you need support from Apogee, contact the UMW Help Desk at 540/654-2255 and choose option 1, or contact Apogee support directly at 877/478-8808.

When do I get a UMW email account?
You will be issued a network identifier – NetID – and a temporary password that will enable you to use the UMW network beginning Nov. 8, 2012. You may find your NetID by following the step-by-step instructions found at technology.umw.edu/logins.

Viruses, Worms, and Spam...
All computers on the UMW network are required to have anti-virus software and current security updates installed on their operating systems. We also strongly recommend that you install, keep current, and run a spyware application. Contact the Help Desk if you have questions.

Wireless
UMW has a wireless network for residence halls and a wireless network for academic and administrative buildings. Information on how to connect to these networks is available at: technology.umw.edu/connecting.

Technology Policies
Students should be aware of network and computing policies that govern access to the campus network and systems. technology.umw.edu/it-policies/
ACADEMICS FIRST

IN THIS SECTION:

- Academic Planning and Advising
- First-Year Seminar
- Frequently Asked Questions (FAQ)
- General Education Requirements
- Simpson Library
- Tutoring and Study Skills
Launch your first year at UMW by taking the following steps:

Expect a phone call from someone in Academic Services soon after you pay your deposit. During this phone call, you will schedule an advising appointment and be asked questions that will help us assign your faculty advisor. During the subsequent advising appointment, you will prepare to register for your first semester at UMW and understand UMW degree requirements and academic expectations. If you do not receive this initial phone call from Academic Services within a week of paying your deposit, please call us at 540/654-1010.

In preparation for advising and pre-registration, request official copies of results of Advanced Placement (AP), International Baccalaureate (IB), Cambridge, College Level Examination Program (CLEP), dual enrollment classes, and/or transcripts of any college transfer credit be sent to the UMW Office of the Registrar immediately. The UMW CEEB code is 5398.

Check the Student and Financial Aid section in the EagleNet Portal to review your student record for any AP, IB, Cambridge, CLEP, dual enrollment, and/or college transfer credits that have been received and processed by the Office of the Registrar. If you know your prospective major, be sure to run a Degree Evaluation (a “What-If Analysis,”) to see where your transfer courses fit into your degree.

Use the appropriate Express Guide to Advising and Registration Freshmen or Transfer. The UMW Catalog and Dictionary of Academic Regulations are other helpful resource tools.

Advising and Pre-Registration: As noted above, Academic Services will advise you through the transitional process and connect you with departmental leadership as appropriate. You will register online through the EagleNet portal after December 10 (transfer students) or 12 (first-time students). Before you come to the January Orientation, you will be assigned a faculty advisor in your intended major (if applicable) or an area of interest. You will meet with your faculty advisor during Orientation and throughout your time at UMW.

First-Year Seminar

First-Year Seminar courses introduce students to the pursuit of intellectual inquiry. Seminars are designed to provide an opportunity to interact with outstanding faculty members while exploring nontraditional topics in nontraditional ways. One first-year seminar is required as part of UMW’s general education program. (Transfer students are not required to take a first-year seminar.) Specific topics will vary from course to course, but all will include:

- college as you imagined it: a life of the mind taught by great faculty
- small classes, capped at 15 students each
- active, discussion-based formats
- exploration of primary texts rather than textbooks
- critical examination of the class literature
- development of writing and speaking skills

TIPS

Classes at Mary Wash are challenging compared to many schools. The upside is that class sizes are small, which means more chances to ask questions and get to know the professors.
When you arrive on campus in January you will see the beginnings of an exciting new building starting to take shape. The working name for the building – the Information and Technology Convergence Center – is designed to capture the main focus of the new building. It will be an “academic commons” building — a place where a variety of technology, information, teaching, and resources will come together in an environment that is modern, energetic, and vibrant. While the building will look like other UMW buildings on the outside, inside it will be totally different from anything else on campus.

The Convergence Center will be located on campus walk, next to the Library. The building will be a location where students can gather, mingle, study, work, learn, and even play in a variety spaces — all of which will be outfitted with the latest in technology resources. Here are a few of the particular spaces:

- self-service computer workstations and an “e-mail bar” where you can quickly check messages;
- a self service multimedia lab outfitted with everything you need to do computer and video productions;
- a more sophisticated video production room (outfitted like a small television studio);
- group collaboration spaces throughout the building where students can meet around a flat panel screen to work on whatever they like;
- conference and meeting rooms throughout the building; and
- the new locations for the Speaking and Writing Centers.

Construction is scheduled to finish sometime in January 2014. Shortly thereafter, you will have an opportunity to be among the first users of a building that is distinctive and unlike any other facility on a university campus in Virginia. To learn more about this new building, and to keep up with events as the project unfolds, you can go to: provost.umw.edu/convergence-center.
Registration will be available online. Check the EagleNet Portal for additional information and instructions.

When will I register for spring classes?
Online course registration opens for incoming transfer students Dec. 10 and incoming first-year students Dec. 12. Students will be contacted by Academic Services to make a pre-registration advising appointment. If you have questions about this process, contact Academic Services at 540/654-1010 or advise@umw.edu.

My advisor is not in my major department. Does that matter? No. When you declare your academic major, you will be reassigned an advisor within your major. If you need additional help, contact the Office of Academic Services in Lee Hall.

I need help with my class. What can I do? First, talk with your professor during his or her office hours, or make an appointment. Professors are there to help and will listen. You can also request tutoring, academic workshops, or advising through the Office of Academic Services. Tutoring and study skill sessions are free and dates are posted in EagleNet.

If I want to change my schedule, how do I do this? You make schedule adjustments online through the EagleNet portal. The schedule adjustment period for dropping or adding courses is December 14 to January 18. After that, you can no longer add courses but can still drop courses through 5 p.m. on February 1, 2013.

I didn’t get into any classes for my major. What do I do? Majors are designed to be completed in less than four years, giving first-year students time to work on general education requirements and electives. Even if a particular course on your schedule doesn’t meet a general education or major requirement, it will serve as one of your elective credits. In certain programs, such as biology or chemistry, it is important to get started in a few major courses right away. In such cases, discuss schedule adjustments with your advisor at your individual meeting during orientation.

Can I declare my major? What if I declare then change my mind later? Students may declare a major after completing at least 28 credits. (Learn about the process by consulting the Dictionary of Academic Regulations online.) There is no limit to the number of times students may change their major, and the process is the same with each change. Students also have the option of declaring a minor.

Are there any offices on campus that can help me with papers or presentations? UMW’s Writing Center has tutors to review your writing assignment with you; they’ll ask questions rather than give you answers, and they’ll help you see what you can do to correct any problems. There also is a Speaking Center to help you develop presentation and public speaking skills. Consultants can videotape your practice presentation and provide feedback. There is no charge to UMW students for these services.

What classes may I take pass/fail? You may take any class pass/fail, but there are guidelines. All classes that count toward general education, intensives, major or minor requirements must be taken for a letter grade. The only exceptions are some experiential learning classes. You may take as many as eight pass/fail classes with no more than one in any semester. However, until students declare a major, we typically advise against pass/fail classes unless you are fairly confident the class is not a requirement for a potential major or minor program of study.
General Education is the foundation of a liberal arts and sciences education. The course work is designed to cultivate the skills, knowledge, and habits of mind that are essential in every field of study and that enable graduates to make effective decisions as citizens of a rapidly changing, richly diverse, and increasingly interconnected world. The requirements are designed to put the liberal arts in a contemporary context and to provide students with maximum flexibility in the way the requirements may be met. For complete details, students should see the Undergraduate Academic Catalog, which will be available online via the EagleNet Portal.

Summary of General Education Requirements

- First-Year Seminar (one course); not required for transfer students
- Quantitative Reasoning (two courses)
- Natural Science (two-course sequence; at least one course with a lab)
- Human Experience and Society (two courses from two separate disciplines)
- Arts, Literature, and Performance (two courses; one exploring the process for creating artistic work, the other course focusing on appreciation and interpretation of artistic works)
- Global Inquiry (one course)
- Language (intermediate competency in a second language)
- Experiential Learning (one faculty-supervised experience)
- Writing Intensive Requirement (four courses designated WI)
- Speaking Intensive Requirement (two courses designated SI)

Students and parents are urged to enroll in the University’s free emergency notification system: UMW Alerts. This will be the primary (although not the only) system used in case of emergencies. Sign up at alert.umw.edu
Conveniently located on Campus Walk, Simpson Library gives access to a full range of innovative and cost-effective services that satisfy the changing needs of UMW students and faculty – whether for information, education, or even recreation. Your library has in excess of 390,000 volumes and 63,000 periodicals, links to thousands of electronic publications, and a wide array of databases that furnish online access to books, magazines, journals, and newspapers.

Stop by the soft-seating area on the first floor with its shelves of popular reading volumes, movies on DVD, and the comfortable chairs and casual atmosphere that invite conversation and relaxation. A full list of offerings and services can be found on the Library’s extensive website at libraries.umw.edu.

Office of Career Services

Why should students think about career development and internships?

What “career development” includes:
- Helping you choose a major and explore related career fields, including free online career assessment
- Counselors who can meet individually with you to help with questions related to majors, internships, jobs, graduate school and more
- Connect with alumni and/or peer career advisors for career mentoring
- A website academics.umw.edu/careerservices with helpful links

Why students should think about careers:
- In today’s competitive job and graduate school environment, you can build the most competitive profile if you start early and keep building your profile through leadership, volunteerism, internships, and other experiences
- UMW has an experiential learning requirement - a faculty supervised experience designed to challenge students to go outside the classroom. An internship is a great way to fulfill this requirement. For details, visit academics.umw.edu/careerservices/students/internships

Tutoring and Study Skills

Peer tutors are provided by appointment for almost every lower-level course, and walk-in tutoring is available for math courses. Visit the Academic Services website for more information. In addition, online resources for various courses of study can be found at academics.umw.edu/academicservices/tutoring-services/online-tutorials-by-subject.

The FOCUS Seminar and Study Skills workshops are offered monthly and target topics such as time management, note taking, and test preparation. Visit the Academic Services website for more information. Quick online tutorials on these topics can be found at academics.umw.edu/academicservices/online-study-skills-tutorials.
BUSINESS MATTERS

IN THIS SECTION:

- Banking
- Bookstore
- Copy Center
- Financial Aid
- Post Office
- Student Accounts
Banking

There is an ATM in Lee Hall operated by BB&T Bank. For BB&T accounts there will be no transaction fee. For all others the transaction fee will be $2.

Financial institutions in the vicinity of campus include the following (all area codes are 540):

<table>
<thead>
<tr>
<th>Bank</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>BB&amp;T</td>
<td>400 George Street</td>
<td>899-5500</td>
</tr>
<tr>
<td>Bank of America</td>
<td>1481 Carl D. Silver Pkwy.</td>
<td>548-2827</td>
</tr>
<tr>
<td>First Citizens Bank</td>
<td>3205 Plank Road</td>
<td>786-2709</td>
</tr>
<tr>
<td>NSWC Federal Credit Union</td>
<td>2004 Augustine Ave.</td>
<td>373-5127</td>
</tr>
<tr>
<td>Partners Bank</td>
<td>410 William Street</td>
<td>899-2265</td>
</tr>
<tr>
<td>Peoples Community Bank</td>
<td>175 Kings Highway</td>
<td>371-6889</td>
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<tr>
<td>PNC Bank</td>
<td>900 Princess Anne Street</td>
<td>899-3243</td>
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<tr>
<td>Stellar One</td>
<td>1016 Charles Street</td>
<td>373-9700</td>
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<tr>
<td>SunTrust Bank</td>
<td>3557 Plank Road</td>
<td>899-5631</td>
</tr>
<tr>
<td>Union Bank &amp; Trust</td>
<td>2811 Fall Hill Ave.</td>
<td>372-7760</td>
</tr>
<tr>
<td>Wells Fargo</td>
<td>501 1/2 Jefferson Davis Hwy.</td>
<td>899-9203</td>
</tr>
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</table>

Order textbooks online at www.umw.edu/bookstore

Return textbooks without dropping a course by January 24.

Return textbooks with a dropped course by February 6.

Bookstore

The Bookstore offers a one-stop shopping experience featuring new, used, and rental textbooks, e-books, computer supplies, and related instructional materials. In addition, the Bookstore carries a large selection of general reading books, school supplies, clothing, gifts, UMW memorabilia, and convenience items, including health and beauty aids, beverages, snacks, and more.

The University Bookstore boasts a large inventory of used textbooks. Books can be sold back at the end of each semester for even greater savings. When you purchase textbooks from the Bookstore, you can take comfort knowing that you have bought the correct textbooks on time for your classes. There are no shipping expenses, textbook purchases are covered by a liberal return policy, umw.edu/bookstore, and the Bookstore’s knowledgeable and helpful staff is eager to provide guidance.

The store sells MS OfficePro 2010 for PCs and MS Office 2011 for Macs at academically discounted prices with savings up to $300 off retail. To order Dell and Apple computers designed to UMW specifications, and for discount packages, order through the Bookstore website, umw.edu/bookstore.
Copy Center

For a nominal fee, you may take care of all your personal copying and printing needs and send or receive faxes at the UMW Copy Center, located in the basement of Seacobeck Hall. Options include transparencies, laminations, specialty paper, personalized stationery, binding, labeling, shredding, inserting, collating, and scanning, as well as digital photo processing.

Put the Copy Center to work!
Regular hours are:

Fall & Spring Semesters:
- Monday-Thursday: 8 a.m.-7 p.m.
- Friday: 8 a.m.-5 p.m.

Summer Semesters:
- Monday-Friday: 8 a.m.-5 p.m.

Financial Aid

Initial financial aid award letters are mailed November through mid-January for students who file the FAFSA by December 1. After that date, applicants’ award letters are mailed weekly as FAFSA results are received. Subsequent notifications and requests for information are through the UMW email system.

The Office of Financial Aid administers a variety of UMW Foundation scholarship programs. To be considered for all scholarships, you must complete and submit the New Student Scholarship Application Form to the Office of Financial Aid by May 15 for the following fall. The form is available through your EagleNet Portal and the Financial Aid Web page. Most of these scholarships are need-based and also require you to complete the FAFSA by the published dates. Recipients of UMW Foundation scholarships are notified in July. Detailed information about scholarships and financial aid is located on-line at umw.edu/financialaid.

Post Office

The campus post office is a full-service postal center. All residential and commuting students will be assigned a mailbox to be used for official mail from UMW and for personal mail, including magazines, newspapers, packages, and mail requiring a signature.

You may retrieve your mailbox information, including your combination, on the campus Banner system, accessible through the EagleNet Portal. You will keep the same mailbox as long as you reside on campus; if you move off campus, you will be issued a new mailbox.

Access your mailbox:
- Mon. – Wed: 7 a.m. – 11 p.m.
- Thurs. – Fri.: 7 a.m. – 1:30 a.m.
- Saturday: 8 a.m. – 1:30 a.m.
- Sunday: 8 a.m. – 11 p.m.

Window services:
- (including parcel pick up):
  - Monday-Friday: 10 a.m.-4:30 p.m.
Due to space limitations, each student shares an assigned mailbox. Check your mail carefully before opening or removing it. Please be considerate of your box-mate’s mail, placing it back in the box each time you check.

Packages are not delivered to residence halls. UPS, FedEx, and other services deliver directly to the campus post office. When a package arrives for a student, the campus post office will notify the recipient by email and by placing a package notification slip in the student’s assigned mailbox.

Packages received before January 2, 2013, will be refused due to limited space. Lofts and bikes are to be delivered with your name to: UMW Physical Plant, Attention: Central Storeroom, Hanover Street, Fredericksburg, Virginia, 22401. It is your responsibility to arrange pick-ups from the Storeroom by calling 540/654-1149.

**Note:** Except for BLS students, all residential and commuting full-time degree-seeking undergraduate students receive official University communications and critical information in their assigned on-campus post office boxes. Official communications are also conveyed through the EagleNet Portal and student email.

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**Student Accounts**

Everything you need to know about current tuition and fees, room and board, payment options, due dates, and more can be found at adminfinance.umw.edu/studentaccounts, or by phone at 540/654-1250 or 1289.

Freshman and transfer tuition bills are available online through EaglePAY. An email notification will be sent to your UMW email address once the bills are available. Students can add additional email addresses or sign up Authorized Payers within EaglePAY. After your first semester, the billing schedule consists of fall semester bills being available during the first two weeks of July, and the spring semester bills being available during the first two weeks of November. All new charges or unpaid account balances will be billed periodically throughout the semester. Accounts not covered by financial aid, prepaid tuition programs, or by the installment payment plan are due by the date specified on the bill (typically the end of July for the fall semester and mid-December for the spring).

You may pay your account with cash, a cashier’s check, money order, personal check, or credit card. Credit card payments are made through a University-approved third party, which charges a convenience fee. Students who wish to grant access to another person to view and make payments on their account must first set up the person as an Authorized Payer within EaglePAY.

Your payment may be either paid online through EaglePAY or mailed to the processing center, along with the payment coupon, to the address on the bill. Payments sent by express mail or without the payment coupon should be mailed directly to the UMW Cashier’s Office. You also may make payments in person on the second floor of Lee Hall. Outside scholarships must be received by the due date of the bill. Failure to pay a bill by its due date may result in late fees and a hold on your account.

Grants, loans, and scholarships are credited to student accounts in the order that UMW receives them. Accounts are reviewed periodically to identify overpayments, in order to issue refunds. Please see adminfinance.umw.edu/studentaccounts for further information.

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**TIPS**

Advise those writing to you to use the following format:
Your Full Name  
University of Mary Washington  
UMW Box xxxx  
1701 College Avenue  
Fredericksburg, VA 22401-4661

Eagle Landing residents will use the following format:
Your Full Name  
University of Mary Washington  
Eagle Landing Box xxxx  
1701 College Ave.  
Fredericksburg, VA 22401-4661

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TIPS continued from page 17
CAMPUS DINING AND HOUSING

IN THIS SECTION:

- Application and Agreement for Residential Students
- Frequently Asked Questions (FAQ)
The education you receive at UMW extends beyond the classroom into the residence halls, where you will meet people whose lifestyles, personalities, and values may be different from your own. You have a unique opportunity to learn about yourself and others through new friendships, and to share both the good times and the challenges. UMW's goal is to provide a living-learning environment that offers support, fosters academic achievement and personal development, and provides a sense of community to all its members.

Complete the online housing application/agreement (found under the University Life tab on EagleNet) after submitting your Admissions deposit. (No additional housing deposit is required for new students.) When submitted online, this application becomes a binding agreement between you and the University for the remainder of the academic year. No housing assignment will be made without a completed Housing and Dining Services Agreement record on file.

Students joining the residential community for Spring 2013 will be notified of their housing assignments in December (end of the fall term). Notifications will be done via EagleNet.
Can I request to live in a specific residence hall? Assignments for students coming in January are done on a space-available basis. If you know someone here and there is space in that room, we’ll do our best to accommodate that request. Please keep in mind that freshmen (by credit) are not permitted to live in the UMW Apartments or Eagle Landing.

Is there a housekeeping service to clean my room and bathroom? No, but housekeeping does clean hall bathrooms that are shared by an entire floor.

How many roommates will I have? Residence halls have double, triple, and quad rooms, and every student has the same chance of being placed in any of them. Roommates are randomly assigned based on preferences noted on the Housing and Dining Services Agreement.

What are bathroom facilities like? In some residence halls each floor shares a common bathroom containing individual toilet stalls and shower stalls. Others have suite-style bathrooms with two bedrooms connected by a shared bathroom. UMW students will attest that both styles have their own unique advantages.

What are community standards? Community standards are rules and regulations relating to visitation, quiet hours, or any other issue that affects everyone in the community. The community will vote on standards for your residence hall at the first hall meeting of the semester.

May I install a window air conditioning unit in my room if my building does not have A-C? No. Window A-C units are prohibited in the residence halls unless you have submitted documentation of a medical need for A-C and have been approved. The form can be found on the Residence Life forms page at students.umw.edu/residencelife/housing-processes/online-forms.

What are Resident Assistants, and how can they help me? Resident Assistants are specially trained upperclass students who live in the building and assist residents in their adjustment to life at UMW. They can help with everything from work orders and maintenance requests to providing social and educational programming. RAs are available to answer any question a resident might have about life at UMW.

I usually just use my cell phone. May I bring it to UMW? Absolutely! Most students on campus have cell phones and many elect to use them for long distance service. Residence hall rooms are not equipped with phones, however, there are phones on every hall for emergency purposes. Students also can elect to contract for a phone with Apogee, our digital services partner, for an additional fee. Cell phone reception in the area and in campus buildings varies for some service providers.

Can I bring a fridge for my room? Personally-owned refrigerators that are 2 amps or 4.5-cubic-feet or less in size are permitted, providing they are UL approved. Only one refrigerator is permitted in a double or triple room and two are permitted in a quad.
What is included in my room? Each residence hall is unique, but some standard furnishings include a twin-bed frame and mattress, desk and chair, dresser, and closet space for each resident. Rooms are currently equipped for cable television, and computer network connections for each resident. Wireless network access is also provided throughout the residential buildings.

Do all residence halls have elevators? No. Halls that do have elevators are Alvey, Arrington, Jefferson, Marshall, Mason, Randolph, and South.

When is move-in? Move-in for new incoming students is Friday, January 11, 2013, beginning at 1 p.m. Students should check in at the front Desk of Eagle Landing in the Eagle Village Shopping Center off of Route 1. Early arrivals will not be permitted except in connection with a University activity, nor may personal belongings be moved in early. Please plan accordingly. If you need to arrive in the Fredericksburg area early, you should make arrangements at a local hotel. A schedule of the openings and closings of residence halls for the entire academic year can be found in the EagleNet Portal.

What size sheets should I buy? All resident rooms have twin beds, and most have extra-long 80-inch mattresses. It is best to buy XL twin sheets or twin sheets with “expanded” or “deep” pockets.

Can I have overnight visitors in the residence halls? Overnight visitation is decided upon by community standards vote in each residence hall at the first meeting of the semester. The Office of Residence Life encourages roommates to discuss overnight visitation during their roommate agreement. Most communities permit overnight visitors, but check with your roommate(s) first to ensure everyone is in agreement.

How can I get around without a car on campus?
- Ride FRED buses for free with your student ID throughout the city and to the Spotsylvania Towne Center and Central Park retail center. On weekends, “FRED Express” stops just inside the main gates of UMW and on College Avenue in front of Seacobeck Hall.
- Walk downtown and to the Eagle Village Shopping Center.
- Ride your bike.
- Check out the “Rides Wanted/Needed” on the UMW Facebook page and share rides.
- Use the Greyhound bus and rail stations that are minutes from campus. Apply for Student Advantage discount cards through Amtrak. Ride the Virginia Railway Express (www.vre.org) to Northern Virginia and Washington, D.C., for less expensive weekday fares.
- Airports within a 75-mile radius include Richmond, Reagan, Dulles, and BWI.

Read carefully the contents of the official Housing and Dining Services Agreement, then submit it through the EagleNet Portal at EagleNet.umw.edu.
Green Dining UMW is one of only five Virginia schools to achieve the “Virginia Green” environmental certification. UMW Dining Services is committed to reducing/recycling waste, minimizing the use of disposable products, recycling grease, using water efficiently, and conserving energy.

Recycling Recycling is available in all campus buildings. Information how and what to recycle is available at sustainability.umw.edu/recycling. In 2011, UMW diverted more than 212 tons of waste from the landfill!

Energy Conservation UMW is committed to conserving energy through building retrofits and human behavior modifications. Lighting upgrades, energy management systems, electricity peak demand reductions, and pipe insulation reduces over 8,728,459 pounds of CO2 annually.

Sustainability Policies and Procedures UMW’s defined commitment to sustainability can be found at sustainability.umw.edu.

LEED All new university buildings and renovations are LEED (Leadership in Energy and Environmental Design) certified.

Getting Involved in Sustainability at UMW!

Environmental Sustainability Minor This interdisciplinary sustainability minor explains what sustainability is and how it is used in the real world. Students can deepen their understanding of the environmental movement, social justice, economic development, and the interactions among them.

Ecology Club The student-run Ecology Club leads the sustainability movement on campus, partnering with national organizations like the Campus Climate Challenge and Energy Action Coalition, local associations like the Chesapeake Climate Action Network, and the Rappahannock Chapter of the Sierra Club, and on-campus groups like Environmental Action and Awareness.

Eco Reps Students working with the Sustainability Office to foster awareness of sustainable living.

President’s Council on Sustainability This Council involves students in planning sustainability goals as members or with a PCS Action Group. See sustainability.umw.edu

Internships Sustainability-focused internships are offered through the Career Services Office and have included work on funding and grant writing for sustainability programs, Recyclemania planning and organizing and sustainability PR and communication.
Frequently Asked Questions about Dining

Where can I eat on campus? There are five dining locations on campus. Seacobeck Hall features three dining rooms with various buffet-style menus and cooking stations. The Eagle’s Nest, located in Woodard Campus Center, offers national brands Vocelli Pizza and WOW Cafe & Wingery. The Market, also in Woodard CC, features Joe Stacks Coffee Bar & Deli as well as Simply To Go for meals for students on the run. Naturally Woodstock, The Underground in Lee Hall, focuses on simple cuisine that utilizes local produce and eco-friendly products. Finally, Jazzman’s Cafe & Bakery in Simpson Library offers fresh coffee and treats.

How may I change my meal plan? A meal plan can be changed through EagleNet under “My University Resources - University Life,” starting in January. Students have until the end of the second week of classes to decrease a meal plan.

What’s being served? To check the day’s or week’s menus, visit Eagle Dining at umwdining.com, follow us on Twitter (@umwdining) or “like” Eagle Dining on Facebook (UMWdining). Vegetarian, vegan, and gluten-free menu offerings are available during each meal period. If you are on a restricted diet, contact the general manager at 540/654-2230.

What are EagleOne dollars? Your EagleOne card is your admission ticket to the dining facilities. You can purchase EagleOne dollars throughout the academic year at the EagleOne ID Center, the Office of Student Accounts, by mail, or online at the EagleOne website. EagleOne dollars may be used at Seacobeck, the Eagle’s Nest, the Underground, the Bookstore, and most other campus locations as well as at numerous off-campus businesses. Purchases made with EagleOne dollars are subject to Virginia sales tax. Unused EagleOne dollars will remain in your account for the duration of your enrollment.

What are flex dollars? Flex is a cash equivalent built into all of the meal plans. Though not real money, flex is a debit account for making additional food purchases at all of the dining operations. Flex balances roll over from the fall to the spring semester. Unused balances at the end of the spring semester will be forfeited.

May I bring a guest for dinner? Yes! Every Block Meal Plan allows you to use 5 of your meals for guests! If you’ve used all your guest meals or your plan does not include them, you may purchase meals at any dining facility with Flex Dollars, EagleOne, cash or credit card.

How do I choose a meal plan? Eagle Dining offers a variety of meal plans tailored to fit the appetite of any residential or commuter student. You may choose from our Super (unlimited) Meal Plan, several block meal plans that provide a set number of meals each semester, or a “Go Green” Meal Plan.
Where to eat on campus

Seacobeck Hall
The Washington Diner features “The Grill” with all-American standards like hotdogs, hamburgers, grilled cheese, fries, and veggie burgers. The “Hometown” station offers classic favorites like macaroni and cheese, mashed potatoes and more. On weekdays from 4-8 p.m., “Dine Up” provides students with upscale entrees.

The South Market offers a mix of Asian, Tex-Mex, and American cuisine. At the Pacific Rim you can get made-to-order stir fry, like beef and broccoli or General Tso’s chicken. Fresh sushi is available, too!

The UMW Bistro Enjoy classic Italian menu items like freshly made pizza, made-to-order pasta, paninis, salad toss specials, and a gelato bar.

Lee Hall
Naturally Woodstock Located in Lee Hall, Naturally Woodstock at The Underground offers delicious sandwiches, wraps, salads and sweet treats, including frozen yogurt and fruit smoothies.

Simpson Library
Jazzman’s Cafe & Bakery, located in Simpson Library, has coffee and tea, along with freshly baked specialty muffins, scones, and brownies.

Eagle’s Nest
WOW Cafe and Wingery features chicken wings and tenders, burgers, quesadillas and more. Customize your meal with one of our ten spicy, sweet, or savory sauces!

Vocelli Pizza offers fresh-from-the-oven Italian flavor from their famous Vocelli Rolls to delicious vegetarian gourmet pizzas. Fresh salads and appetizers are also on the menu.

The Market
Simply To Go. Choose from sandwiches, salads, fresh fruit cups, drinks or desserts all packaged to be convenient and transportable. Stop here and get a full meal fast.

Joe Stacks fixes your sandwich however you like it – choose your bread, meat, cheese, and toppings! Joe Stacks also proudly serves your favorite Starbucks coffee drinks as well as smoothies and hot/iced teas.

For hours of each restaurant visit umwdining.com
LIFE AT UMW IN THIS SECTION:

- Athletics
- Commuting Students
- Disability Resources
- Getting Involved at UMW
- Healthy U
  - Campus Recreation
  - Counseling and Psychological Services (CAPS)
  - Health Center
- Center for International Education
- Honor System
- Judicial Affairs and Community Responsibility
Athletics

UMW is a member of the NCAA Division III and is renowned as one of the strongest broad-based programs in the nation. Of the 23 sports at UMW, 22 have competed in national championship events, and the Eagles have brought home national titles in four sports. As a charter member of the Capital Athletic Conference (CAC), the Eagles have won the CAC All-Sports Award 11 times UMW also has produced hundreds of All-America selections, as well as countless all-region and all-conference picks.

If you are interested in trying out for a spring team, you should immediately call or email the head coach of your sport, listed at umweagles.com/staff. Most sports involve off-season training programs in the summer, and some fall sports require early arrival in August. Note that NCAA Division III programs do not give athletic scholarships. As a candidate for a fall, winter, or spring sport (except Softball), you must register for a 400-level Physical Education Class in your sport(s).

To meet athletic eligibility requirements, several mandatory forms must be completed and returned to your coach by January 7, 2013. Consult umweagles.com and select “Athletic Training Forms” from the listing on the left. This information is required prior to participation in any tryout, practice, or game. No exceptions! In addition, each coach will send you an information package, which may include a questionnaire for your respective sport that must be completed and returned by the dates indicated.
Commuting Students

Between Classes: Places to study and relax include the Commuter Tan Lounge, Eagle’s Nest, and the Washroom, which are all located in the Woodard Campus Center. Other lounge spaces are available in Lee (The Underground), Seacobeck, Simpson Library, Trinkle study labs, and Combs.

Commuter Student Services Office: Visit Marye House or call 540/654-1058.

Counseling and Psychological Services (CAPS): Services are free to all full-time, degree-seeking students.

Dome Room: The Dome Room in Seacobeck is accessible using your EagleOne student ID for late-night study space, 9 p.m. to 6 a.m.

Health Center: All incoming full-time students, whether commuting or residential, must submit to the Health Center by January 2, 2013, a completed Health History, Tuberculosis Screening, and Immunization Form signed by a health care provider. For more information and to download the form, please see “New Students” at students.umw.edu/healthcenter, or call the Health Center at 540/654-1040.

Local Address: All commuter students are required to register their local address and provide a cell phone contact number yearly with the University. This is done through EagleNet.

Meal Plans: To enroll, sign into your EagleNet portal then select “University Life” under “My University Resources.” Students can adjust plans starting in July and have until the end of the second week of classes to decrease a meal plan.

More: Commuting Student Association (CSA) plans social events and an off-campus housing fair. Attend the Commuter Student Social during orientation and get on the CSA mailing list!

Parking Management: Vehicle policies and commuter-designated parking locations can be found on the website at adminfinance.umw.edu/parking. Parking decals may be obtained online through EagleNet or at the Parking Office in Lee Hall.

Disability Resources

The Disability Resources office works to eliminate barriers and create a welcoming and inclusive environment for all students, including students with disabilities. However, there may be classes, programs, or educational experiences in which you require accommodation due to a disability. To request accommodations, please submit documentation of your disability with our Registration Form to the Disability Resources office for review. Once our review is complete, you will be contacted via your UMW email for next steps. For the Disability Registration Form and information on how to register, please see academics.umw.edu/disability/how-to-register. To learn more about documentation requirements, assistive technologies, services available, and frequently asked questions, please see academics.umw.edu/disability.

If you need accommodations in your residence hall, such as a wheelchair accessible room or visual fire alarm, complete the housing accommodations application at academics.umw.edu/disability/accommodations/housing-accommodations, under “Housing Accommodations,” by November 7, 2012.
Love a good concert? Excited about traditions?
Student Activities and Engagement (SAE) is the place to go to get involved on campus. Over 120 different clubs and organizations help plan and run the weekly events on campus – from Bingo in the Underground to major concerts in the Anderson Center. Enjoy culture? Join one of the many cultural groups such as the African Student Union, Jewish Student Association, and People for the Rights of Individuals of Sexual Minorities. Want to apply your classroom knowledge? Join one of our multiple academic-based clubs. You can find all of this and more at students.umw.edu/studentactivities.

Center for Honor, Leadership, and Service
The Center for Honor, Leadership, and Service facilitates activities and services to enhance experiential learning.

The special focus of the Center derives from the unique combination of these three areas. Honor infuses everything we do at UMW, and connects leadership and service – with an emphasis on leading and serving with integrity. The Center offers leadership workshops for students and faculty as well as consultations for campus organizations seeking to improve their effectiveness. The Center also works closely with the student-led Honor Council to educate about academic integrity and foster the Mary Washington culture of trust and respect.

UMW has a strong reputation for service, and the Center is home to COAR – Community Outreach and Resources. COAR runs an average of 20 programs – working with children, the elderly, and animals; environmental projects; and a variety of on-campus service programs. Whether you want to volunteer on your own or with a group, COAR can help. Visit coar.umwblogs.org/ for more information.

For more Center information, see students.umw.edu/chls or email us at chls@umw.edu.

Where may I worship?
In addition to local houses of worship, several campus ministries and clubs support students’ spiritual growth.

Baptist Collegiate Ministries
carey.sims@vbmb.org

Campus Christian Community
540/373-9255

Canterbury Club (associated with Trinity Episcopal Church)
info@umwcanterbury.com

Catholic Campus Ministry
540/373-6746

Encounter Club (associated with Spotswood Baptist Church)
eswauger@gmail.com

The Gathering (inter-denominational Christian club)
kjones5@mail.umw.edu

Grace Campus Ministries (affiliated with Grace Church)
umw.gcm@gmail.com

Intervarsity Christian Fellowship
cmyhrum@mail.umw.edu

Islamic Student Association
isa@mail.umw.edu

Hillel (Jewish)
hillel@umw.edu
Students enjoy a comprehensive recreation program with something for everyone. Intramural sports events range from team leagues in basketball and flag football to retro events like dodgeball and kickball. Group fitness classes and a Wellness Resource Center are housed in the state-of-the-art Fitness Center along with cardiovascular, free weight, and circuit equipment. The Campus Recreation Field complex offers synthetic recreation field surfaces with advanced lighting for intramural and sport club use, softball and baseball diamonds, and a premiere beach volleyball court.

The Eagle sport club program provides students the opportunity to compete in intercollegiate athletics locally, regionally, and nationally. It offers more structure and commitment than the intramural sports events, yet allows the student-athlete to dedicate less time than the intercollegiate varsity teams. UMW currently offers the following active sport clubs:

- Baseball
- Basketball (M&W)
- Boxing
- Cheerleading
- Canoe and kayak
- Color guard
- Cycling
- Fencing
- Field Hockey
- Lacrosse (M&W)
- Polo
- Rugby (M&W)
- Ski/Snowboard
- Soccer (M&W)
- Softball
- Tennis
- Terrapins (synchronized swimming)
- Ultimate (M&W)
- Volleyball

Go to www.umw.edu/fitness for updates and forms to register for intramural sports.

Counseling and Psychological Services (CAPS)

Good health involves more than your body. Managing stress, attending to your emotions, developing as an individual, and building resilience all contribute to psychological well-being, an important part of staying healthy. CAPS offers brief individual therapy and group counseling to full-time degree-seeking students. Crisis intervention, consultation, educational programming, and referral services are open to the entire UMW community.

To make an appointment, call 540/654-1053 or stop by the CAPS office on the first floor of Lee Hall during regular business hours. CAPS is staffed by licensed professionals who are experienced in working with a wide array of issues that confront college students, from homesickness to social concerns to depression and anxiety. Services are free and confidential.
If you have recently been or are currently in therapy:

- Learn about the scope of our services – CAPS offers short-term therapy with no session limit and unlimited group therapy, crisis intervention, and consultation services.
- Develop a coping plan with your clinician that addresses your transition to college.
- Talk with your clinician about warning signs and helpful steps to take if your symptoms recur.
- Learn about resources at UMW and in Fredericksburg and how to access them. (Remember, freshmen may not bring cars so please plan accordingly.)
- Talk with your doctor before making any medication changes and/or about medication refills. Don’t find yourself calling for a refill the day your prescription runs out!
- If you anticipate needing longer-term therapy or psychiatric services, CAPS can assist you in locating mental health resources in the community, including providers’ insurance information and their respective approaches to therapy. Be sure you have your health insurance information card; many insurance plans require that you use the services from their pre-approved lists of providers in order for the charges to be covered.

Health Center

The UMW Student Health Center provides an array of services to assist students when they are ill, and to help them stay healthy through education, prevention, and self-care. Located on the first floor of Lee Hall, the Center is open during regular business hours with a medical staff that includes a full-time physician, two nurse practitioners, and three registered nurses. After hours, you may call HealthLink (741-1000), a local nurse-triage service, for a phone consultation for no additional fee.

All full-time students are eligible to use the Health Center.

All incoming full-time students, whether residential or commuting, are required to submit to the Health Center by January 2, 2013, a completed Health History, Tuberculosis Screening, and Immunization Form signed by a health care provider. For more information and to download the form, please see “New Students” at students.umw.edu/healthcenter/, or call the Health Center at 540/654-1040. Completed forms should be mailed or faxed to:

University of Mary Washington, Student Health Center
1301 College Avenue, Fredericksburg, VA 22401
FAX 540/654-1077

IMPORTANT NOTE: Students who do not submit their Health Form to the Student Health Center by the due date will have a hold placed on their accounts and will not be able to register for next semester classes until their completed form is turned in.
Every year, hundreds of University of Mary Washington students study abroad at some of the world’s most prestigious universities while earning credit toward their UMW degrees. The intercultural skills students acquire while abroad set them apart to potential employers and graduate schools, which are increasingly seeking globally-educated, trained and experienced graduates. Likewise, every year UMW welcomes talented international students from all over the world, some as degree-seeking undergraduates and others who are themselves studying abroad for a semester or a year at UMW.

Through the CIE (Lee Hall, 4th floor), students have access to numerous opportunities to study abroad. The Center works closely with faculty to develop, promote, and enroll students in UMW Faculty-Led and Partner Programs; organizes study abroad fairs; and regularly invites study abroad providers to campus to inform UMW students about their programs.

CIE provides a warm welcome to international students continually assisting them with immigration matters, banking and billing questions, cell phone plans, pre- and post-graduation employment options and much more.

The University of Mary Washington continually and actively seeks a rich blend of cultural diversity in its faculty and staff, students, curriculum, and activities. The James Farmer Multicultural Center, named after the prominent civil rights leader who taught at UMW, specifically focuses on the academic and social well-being of underrepresented students through programming, mentoring, and leadership opportunities. The Center offers a variety of cultural programming including the highly respected Cultural Awareness Series. The series culminates with the spring Multicultural Fair, which attracts huge crowds to campus.
Honor System

The student-run Honor System at UMW is a deeply cherished tradition founded upon the personal integrity of each individual member of the University community. It requires honorable conduct at all times and in all dealings with others, and is the basis for the sense of community that characterizes our campus. The system deals specifically with lying, cheating, and stealing in all their forms, and each student is required to verify acceptance of the Honor System by signing the Honor Pledge. Violations of the Honor Code can result in temporary or permanent notations on the student’s transcript. The Honor Council office can be reached at 540/654-1144 and is located on the second floor of Mercer Hall.

TIPS

“Participate in all of the Orientation activities and keep your residence hall room door open – you’ll meet more people that way.

Get involved! Don’t be afraid to try something new just because you don’t know anyone else doing it. The possibilities are endless with sports, student government, and more than 100 clubs.

Become a tutor, lead others in community service, become a peer mediator or wellness educator. Participate in an “alternative” break.

Don’t stay up all night just because you can!”

Judicial Affairs and Community Responsibility

The Office of Judicial Affairs and Community Responsibility (OJACR) plays a role in helping students to have the best possible living and learning experience at UMW. This is a community in which all students are asked to accept responsibility for their actions, both for their own good and for the good of others. The vast majority of our students consistently meet that expectation. However, when potentially disruptive or harmful situations arise – for example, irresponsible use of alcohol, serious interpersonal conflicts, sexual misconduct, vandalism, or noise disturbances – they need to be addressed. Through education, as well as through a student-centered hearing process, students learn that their behavior has an impact on others. Students whose experiences at UMW have been compromised by the behavior of others should view OJACR as a resource and as an advocate for their rights. OJACR can be reached at 540/654-1660 and is located in Marye House.
Orientation Schedule
Avoid the Move-In Day Blues
Directions to Campus
Essential Information
Orientation Schedule Overview

For updates or changes to the Orientation schedule as a result of inclement weather conditions, please call the University Information Hotline (540/654-2424) or go to www.umw.edu and select the “Campus Advisories” link.

The complete Orientation Schedule, January 11-13, will be posted on the Orientation website by December 7, 2012. Printed copies will be distributed during move-in/check-in on Friday, Jan. 11.

Friday, January 11

8 a.m. – 6 p.m.   EagleOne Card Center (Lee Hall, room 110) – Get your EagleOne ID Card made today! You must present it for meals. ID Center will NOT be open on Saturday!

9 a.m. – 12 p.m.   Residential Students MOVE-IN. Check-in at the front desk of Eagle Landing. For move-in day instructions, see http://students.umw.edu/residencelife/moving-in.

11:30 a.m. – 1 p.m.   Lunch on Your Own. Students and families have the option of having lunch in the dining hall (Seacobeck). Students can use their EagleOne Card. Cost for family members is $9.00.

12:30 – 1:15 p.m.   Commuter Students CHECK-IN. Check in at the reception desk on the 3rd floor of Lee Hall, across from the Bookstore and receive your complete Orientation schedule. Get your EagleOne ID card in the EagleOne Center in Lee Hall, room 110. (The EagleOne Card Center will not be open on Saturday, January 12.)

1:30 – 2 p.m.   Welcome Session – Lee 411. Students and families/guests will hear a brief welcome from President Hurley and others.

2 – 5 p.m.   Parent Session – Lee 411 / Student Orientation Session with OLs
Parents/guests will remain for an information session, while students proceed with their Orientation Leaders for continuing Orientation sessions.

5 – 6 p.m.   Dinner – Seacobeck Hall. Students use their EagleOne Card. Family members may remain for dinner as guests of UMW.

6 – 6:30 p.m.   Families/Guests Depart! After a busy day, it’s time for goodbyes!

7 – 10 p.m.   Orientation Activities. Residential students will meet from 7-8:30 p.m. in The Link. A “Dessert Social” is planned beginning at 8:30 p.m. in the Underground, Lee Hall, with all new residential and commuting students invited.

SATURDAY, JANUARY 12

9:30 a.m. – 4 p.m.   All New Students – Mandatory Orientation programming continues, including information sessions, honor and judicial training, library orientation, etc. All students should consult their printed orientation schedule for specific activities and times for the weekend.

SUNDAY, JANUARY 13

1:30 – 5 p.m.   All New Students – Optional Orientation programming continues.

MONDAY, JANUARY 14 - CLASSES BEGIN!

If you wish to request disability-related accommodations, please contact the Student Affairs Office at 540/654-1062.
Avoid the Move-In Day Blues

- Please see page 44 for Directions to Campus Once in Fredericksburg.

- Please keep your vehicle on paved areas only, unless directed otherwise by UMW staff. When your vehicle is empty, please move it off campus so others may move closer.

- Ask Orientation Leaders for assistance carrying items – these volunteers are there to help!

- Remember that lofts are not permitted in Bushnell, Custis, Marshall, Mason, Randolph, Russell, or Virginia halls; or Eagle Landing or the UMW Apartments.

- Fredericksburg can be very cold in January. Dress appropriately!
Essential Information

**Administrative Offices:** Regular business hours are Monday-Friday, 8 a.m.-5 p.m. During certain times in the semester, including the first week of classes and registration period, some offices will have extended hours.

**Assistance:** If you find you are lost, confused, or otherwise bewildered at any time during Orientation, help is available. The Lee Hall Information Desk, on the third floor, will serve as a “triage” point on move-in day to help anyone determine where to go for assistance with concerns. After move-in, the central location for answers to your questions during regular business hours is the Office of Student Activities and Engagement in the lower level of Seacobek. If you need help after 5 p.m. or on weekends, check with the Residence Life staff in your assigned residence hall.

**Automobiles:** First-year freshmen are not permitted to bring cars. This applies to the entire academic year, regardless of UMW credits earned during the fall semester. Any student who attempts to avoid this restriction by parking a car off campus on streets surrounding UMW is subject to disciplinary action, which may include loss of parking privileges as a second-year student and/or other judicial sanctions.

**Registration:** Upperclassmen are permitted to bring a car, which they must register for a parking decal using the EagleNet Portal. Instructions will be posted on the Parking Management prior to the registration period. The decal fee (see EagleNet for cost) will be added to the student’s account upon registering a vehicle. Residential students may register only one vehicle. Failure to register your vehicle will result in both a fine and a review of your privilege to have a vehicle on campus. It also may result in towing.

**Bicycles:** Bicycle registration with the University Police is highly recommended, and there is no charge. The police will, can loan students an engraver to mark their bikes. Bicycles should be securely locked to racks when not in use; they may not be stored or parked on campus walkways, steps, in building hallways, stairwells, doorways, or on stairs.

**Parking:** Parking regulations will be enforced beginning Monday, January 14, 2013, at 7 a.m. If you are qualified to have a car on campus, park in a student parking area. Do not park your vehicle in areas designated for faculty/staff or in the surrounding neighborhoods. Illegally parked vehicles will be ticketed, either by the University or the City of Fredericksburg.

It is the responsibility of each student driver to be familiar with the parking regulations. For complete information, you may refer to the Parking Management website at adminfinance.umw.edu/parking.

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**What to Bring**

- This book!
- Packed and labeled belongings
- Collapsible dolly or cart to help move larger items
- Your sense of humor
- Official, final transcripts of transfer or dual enrollment credits and AP, IB, CLEP, and/or Cambridge results
- Photo ID
- Paper, pens, and pencils for note- and test-taking
Welcome! Whether or not this is your first experience sending a son or daughter off to college, you are bound to have questions. This book is intended to be a resource to assist you over the next several months finding answers to those questions.

The UMW Office of Alumni Relations has partnered with On-Campus Marketing and the Campus Post Office to provide special-occasion cookie cakes, brownies, baked goods, and care packages for final exams. Proceeds from the program support a UMW Fredericksburg Network Scholarship, and is the only program endorsed by the University to provide cakes or exam “survival kits.” The unique delivery system allows you to include handwritten notes and ensures on-time notification and delivery.

Absence from Class: To make up missed work for short absences of one or two days, students should contact each professor personally upon returning to class. For more lengthy absences, the student or his or her family may contact the Office of Academic Services, which will work with you to notify all professors on your student’s schedule.

EagleOne Account: Deposits may be made to your student’s account 24/7 by visiting eagleone.umw.edu.

FERPA (Family Educational Records and Privacy Act): Unless your student signs the “Student Consent for Release of Information Form” and checks the box for “Official Grade Reports,” you will not receive information about your student’s grades. This consent form is available in the Office of the Registrar, Lee Hall, second floor. Faculty and UMW staff are also restricted in the information they may share with you about how your student is doing in a particular course and other academic areas, even if you are financially responsible for the student. This is not a University policy. This is a requirement of FERPA, a federal law. For more information about FERPA, visit the Office of the Registrar online at academics.umw.edu/academicservices/for-parents-and-families/ or the U.S. Department of Education online at ed.gov/policy/gen/guid/fpco/index.html. Additional academic resources for parents can be found at umw.edu/cas/acservices/parents.

Notification of Parents/Guardians: To the extent allowed by federal law, the dean of student life will contact parents/guardians of students who are found responsible through the judicial process for an intoxication violation, or who accumulate two minor alcohol violations*.

In most cases, a student’s judicial records are not disclosed to anyone outside the University, including parents, unless the student has signed the “Student Consent for Release of Information” form and checked the box for “Information Concerning Student Conduct/Disciplinary Actions and Their Consequences.”

*Notification also occurs when a student has violated UMW’s Drug Policy.

Opportunities to Stay In Touch: The Office of Academic Services helps you stay connected with UMW. Learn more by visiting umw.edu/parents and academics.umw.edu/academicservices/for-parents-and-families/. Ask your student to review your information on the Parent and Family Information Form on the EagleNet Portal. Up-to-date contact information will ensure that you receive communications, including information about Family Weekend and other special events, as well as UMW Magazine.

Parent Leadership Circle: The UMW Parent Leadership Circle is a group of active Mary Washington parents who provide outreach for the University. Members help inform fellow parents of the importance
of supporting UMW, and they choose to support the University with an annual leadership-level gift. For more information, visit giving.umw.local/immediate-impact/parents.

Parking: When visiting your student during the academic year, please use the visitor spaces near George Washington Hall or obtain a free visitor dash pass from the UMW Police Department, located in Brent Hall and open 24/7. adminfinance.umw.edu/parking

Safety and Security: The campus is protected by its own police officers, who are on duty 24 hours a day all year, including holiday and break periods. Our police department is a full service law enforcement agency with a range of programs including the Adopt-A-Hall program which brings programs on topics such as crime prevention tips and personal security seminars. We also offer free licensed RAD (Rape Aggression Defense) courses. Additionally, the PD operates an on-campus safety escort in the evenings and students may request a ride from outlying parking areas or an escort to their residence hall.

UMW has a comprehensive fire safety program with fire detection and alarm systems in all buildings. Smoke detectors are in the hallways, stairwells, and rooms of residence halls. Each hall has three fire drills each semester to ensure that everyone knows how to be safe during a fire emergency. Fire safety regulations such as false alarms or tampering with fire extinguishers or equipment are taken very seriously and may result in severe disciplinary action such as suspension or loss of housing privileges in addition to responsibility for the cost of damages.

Student Employment: Approximately 25 percent of UMW students work on campus, earning an average of $1,545 each per school year. The Office of Financial Aid provides information to students interested in employment on campus. Students wanting information about employment in the campus dining hall, Eagle’s Nest, or catering operation should contact UMW Dining Services.

Study Skills and Tutoring: The Office of Academic Services offers a seminar and a series of workshops on topics such as note taking, time management, textbook reading, and other important study concerns. It also coordinates a peer tutoring program for students who need a refresher or extra help in their courses. More information is available at academics.umw.edu/academicservices/study-skills/study-skills-signup/ and academics.umw.edu/academicservices/tutoring-services.

Will This Go On the Permanent Record? Disciplinary issues are part of the educational record and remain there for at least three years after the last attendance. Graduate schools and many potential employers consider such records before making offers. Email sent to a student’s UMW email account or mail sent to a student’s campus mailbox constitute proper notification of a judicial process. “I didn’t check my mail” is not a valid excuse for not responding to such communications.

UMW gives students accused of a judicial violation numerous rights during the judicial process. Urge your student to know and understand them. The system is meant to be educational, not adversarial.

Limited housing options are available during Thanksgiving, winter, and spring breaks for international and out-of-state students, but only for those who apply at least one week prior to the posted closing time. Students should contact the Office of Residence Life to investigate possible housing options for breaks.
UMW GLOSSARY: EagleSpeak
– words you’ll need to know

BANNER – an online administrative system accessed via the EagleNet Portal that provides personal information and transactions such as:
- registration for classes during appointed times
- modification and view of current classes and registration holds
- unofficial transcript with final grades for completed classes, term GPA, and cumulative GPA
- view of transferred credits from other institutions
- retrieval of mailbox number and combination
- view of meal plan selection

BALL CIRCLE – grassy area across from Lee Hall frequented by flag football players and sunbathers

BATTLEGROUND – athletic complex one block from campus, home to the outdoor varsity teams, rugby teams, track, and indoor and outdoor tennis complexes

BEACH – lawn area between Mason and Randolph halls frequented by Frisbee players and sunbathers

BLUE LIGHTS – emergency lights located on campus with phones that are directly connected to UMW Police

The BULLET – student-run weekly newspaper

CAMPUS WALK – large brick walkway through the center of campus with lots of benches and great gathering places

CANVAS – online course management system that provides course information such as notes, grades, assignments, and class announcements. Use varies by professor. May be accessed through EagleNet, through the QuickLinks at the top of the UMW home page, or via canvas.umw.edu.

CENTRAL PARK – 310-acre shopping area located west of campus on Route 3 with more than 100 stores (Target, Wegmans, Walmart, Old Navy, etc.) and almost every major national chain restaurant you can imagine

CHEAP SEATS CINEMA – shows latest blockbuster movies on weekends for $1

CLASS COUNCIL – organization charged with maintaining UMW traditions

CLUB CARNIVAL – biannual event held the first week of each semester during which students can find out about clubs and organizations

COAR – Community Outreach and Resources, run by students who coordinate volunteer activities on and off campus and service-learning programs

DODD – auditorium in GW Hall, home to many UMW traditions, concerts, and $1 movies

DOUBLE DRIVE – U-shaped driveway located off College Avenue at the main gates of the University; also known as GW Circle

DOWNTOWN – located within walking distance of campus, featuring shops, restaurants, and historic sites

EAGLE – UMW mascot

EAGLE VILLAGE – a residential and retail mixed-use village for townspeople, students, and faculty to shop, live, work, and enjoy entertainment facilities. EAGLE LANDING is the residence hall at Eagle Village.
EagleNet PORTAL – important source for UMW information; located at EagleNet.umw.edu

EagleOne – relates to EagleOne card, or funds deposited in EagleOne account

EaglePAY – online billing and payment system; located in EagleNet Portal

Employ·An·Eagle – online database managed by Career Services where internship and job opportunities are posted

eSUDS – online laundry monitoring system used in most residence halls

FLEX – (n.) extra money that comes with your meal plan to use at the Eagle’s Nest or Seacobeck; (v.) to use your flex dollars to pay for yourself or someone else, ex. “I’ll flex you today.”

FOUNTAIN – social center of campus, located in Palmieri Plaza

FRED – bus system that can take you almost anywhere you need to go in Fredericksburg

GIANT – a student organization that provides concerts and other entertainment for the campus throughout the year

GW – George Washington Hall, home to Dodd Auditorium and the offices of the President, and others

HONOR COUNCIL – judicial body that promotes awareness of and adherence to the honor system and assesses violations related to lying, cheating, or stealing

HOT LINE – extensions to call for University schedule updates (654-2424) and athletic schedule updates and team results (654-1869)

IT HELP DESK – provides assistance with computers and technology (654-2255)

JEFFERSON SQUARE – lawn located between Jefferson, Bushnell, and Combs halls

JRB – Judicial Review Board holds hearings and issues sanctions regarding violations of the community standards, such as alcohol offenses or property damage

LEE HALL – houses essential student services, The Bookstore, and The Underground

Mdub – otherwise known as Mary Washington

NEST – abbreviation for the Eagle’s Nest food court in Woodard Campus Center

SAE – Office of Student Activities and Engagement; helps students plan events, start a club, request club funding, approve fliers, and more

SEACO – abbreviation for Seacobeck Hall, the main campus dining facility

SGA – Student Government Association, which includes the Honor Council, JRB, Legislative Action Committee, Academic Affairs Council, Association of Residence Halls, Senate, and Commuting Student Association

SPIRIT ROCK – large boulder located near the Campus Center on which students may paint messages

The UNDERGROUND – Student programming facility which hosts events nearly every night of the week

WASHROOM – recreation room located in the Campus Center with food service, computers, televisions, pool tables, air hockey, ping pong, and more

WEBMAIL – email system provided for students and faculty

WMWC – student-run radio station on Channel 26
YOUR UMW BOOKSTORE | We’ve got all your gear right here.
Directions to Campus

Once in Fredericksburg

To Ball, Custis, Madison, Marshall, Russell, Virginia, or Willard halls

From Route 3: Turn left onto William Street (Route 3 East-Business) at the intersection of Route 3 and the Blue-Gray Parkway. This will be the sixth traffic light past I-95. Continue on William Street one block past College Avenue and turn left at the next intersection onto Sunken Road.

From U.S. Route 1: Turn onto College Avenue at the traffic light by the Eagle Village Shopping Center. Continue to William Street and turn left. Continue one block and turn left at the next intersection onto Sunken Road.

To find Marshall Hall or Russell Hall from Sunken Road: Make the first left into Marshall parking lot or the second left into Russell parking lot.

To find Ball, Custis, Madison, Virginia, or Willard halls from Sunken Road: Follow Sunken Road to the University’s main rear gate, turn left, and follow the road up the hill. At the top of the hill, bear to the right – do not enter the circle. Follow that road until you reach Woodard Campus Center. University personnel will direct you from there.

To Alvey or Arrington halls

From U.S. Route 1: traveling north: Make the first right past College Avenue onto Alvey Drive.

To Bushnell, Framar, Jefferson, Mason, Randolph, South, or Westmoreland halls

From Route 3: Turn left onto William Street (Route 3 East-Business) at the intersection of Route 3 and the Blue-Gray Parkway. This will be the sixth traffic light past I-95. Continue on William Street about one-half mile and turn left onto College Avenue.

From U.S. Route 1: At the traffic light by the Eagle Village Shopping Center, turn onto College Avenue.

To find Mason, Jefferson, Randolph, Bushnell, or Westmoreland halls from College Avenue: Proceed to the University’s main gate (located at a traffic light). Turn onto Double Drive. University personnel will direct you from there.

To find South Hall or Framar Hall from College Avenue via Route 3: From College Avenue, take an immediate right into Jefferson parking lot.

To find South Hall or Framar Hall from College Avenue via U.S. Route 1: From College Avenue, proceed through the traffic light at Double Drive and take an immediate left into Jefferson parking lot.

To Eagle Landing

From US Route 1: Turn into the Eagle Village Shopping Center. Follow the road straight until you come to a stop sign. Take a right and pull into the parking deck for check-in at Eagle Landing.
WHERE DO YOU THINK BEST?